

**HOLY CROSS COLLEGE (Autonomous)**

**Nagercoil - 629 004, Tamil Nadu, India**

**(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)**

**Accredited with A<sup>+</sup> Grade (CGPA 3.35 - 4<sup>th</sup> Cycle) by NAAC**

**An ISO 9001:2015 Certified Institution**



## **PARENT TEACHER ASSOCIATION (PTA) POLICY**

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# **PARENT TEACHER ASSOCIATION (PTA) POLICY**

## **Policy Statement**

The PTA policy of the institution aims at fostering cordial relationship between parents, teachers, and the college administration for enhancing the educational experience and contributing to the well-being of the students. This policy shall be purely educational, non-commercial and non-sectarian and it shall not interfere in the administrative matters of the college.

## **Objectives**

- To promote an meaningful communication and collaboration between parents, teachers, and the college administration.
- To assist the college in creating a safe, inclusive, and conducive learning environment for all students.
- To facilitate parental awareness about college activities and the strides of the institution towards the realisation of goals
- To institute scholarships, proficiency prizes and medals for students who excel in their studies.
- To coordinate and endorse events and to collaborate in initiatives that enhance the ambience and quality that aid in the holistic development of students.
- To provide financial and technical assistance for the welfare and educational endeavours of the students.
- To create a keen interest among the parents for the smooth functioning of the college through maintaining good discipline, and by upholding high academic standards.

## **Governance and Meetings**

- The PTA shall be governed by an executive body consisting of elected representatives from parents, teachers, non-teaching staff and the college administration including the Secretary, Principal, President, Vice-President and executive members.

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- The executive body shall meet regularly to plan and coordinate PTA activities and address any issues or concerns raised by members.
- All parents / guardians of current students are the members of PTA.
- Special meetings may be called as and when needed to attend to any urgent matter or specific issue.

### **Policy**

- The PTA shall collaborate closely with the college administration, teachers, and staff to support and enhance the college's educational programs and services.
- The PTA shall maintain open and transparent communication with all members through various channels, including email, newsletters, and social media.
- Information regarding PTA activities, meetings, and initiatives shall be regularly disseminated to ensure that all members are informed and involved.
- Members of the PTA are expected to conduct themselves in a respectful and professional manner at all times, and to adhere to high standards of integrity and ethical behaviour.
- Members of the PTA shall respect the confidentiality of sensitive information obtained through their involvement in PTA activities, and shall not disclose such information without proper authorization.
- The PTA shall actively support all initiatives and programmes that promote the health, safety, and well-being of the students.
- The PTA shall promote the institution's environmental sustainability by supporting initiatives that reduce the college's carbon footprint and promote eco-friendly practices.
- The PTA shall encourage and facilitate community engagement by students, parents, and teachers, through service projects, outreach programs, and partnerships with local organizations.
- The PTA shall provide opportunities for parental education on topics relevant to parenting, education, and student development.
- The PTA shall promote alumni engagement by maintaining connections with former students and involving them in college activities and initiatives.

- The PTA shall collaborate with local schools, colleges, and educational institutions to share resources and best practices, and to promote educational excellence in the community.
- The PTA may engage in fundraising activities to support initiatives and other student-centric programmes of the college. All fundraising activities shall be conducted in accordance with relevant rules and regulations, and the funds raised shall be used for the benefit of the college and the students.
- All funds raised shall be managed by the treasurer and the executive members with transparency and accountability.
- The contributions and achievements of PTA members shall be recognized and appreciated by the college administration, teachers, and staff, as well as by the broader community.
- Any dispute arising from the interpretation or application of this policy shall be resolved through dialogue and mediation, with the aim of reaching a mutually acceptable resolution.
- This policy shall be reviewed annually by the PTA board to ensure its effectiveness and relevance to the needs of the college community.



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